

## Livingston Classical Academy Board of Directors - Regular Meeting Agenda

**Mission Statement:** Livingston Classical Academy was created to train the minds and nurture the hearts of young people through a rigorous, classical education in the liberal arts and sciences, with instruction in the principles of moral character and civic virtue.

**Date:** Thursday, January 11, 2024

**Time:** 6:00 pm

**Location:** 8877 Main St., Whitmore Lake, MI 48189

### Call to Order

### Roll Call

#### A. Approval of Agenda & Minutes

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Approval of Agenda	Vote	Board	1/11/24 Proposed Agenda
2. Approval of Meeting Minutes	Vote	Board	11/9/23 Proposed Minutes

#### B. Public Comment

*This public comment section is reserved for items on the meeting agenda. Board members should not respond to audience member comments or questions. Comments should be limited to three minutes.*

#### C. Management Reports

1. Principals Report
2. Choice Report
3. Authorizer Report

#### D. Board Committee Reports

<i>Committee</i>	<i>Chairperson</i>
1. Finance	K. Craven
2. Policy	D. Smith
3. Marketing	S. Reagan
4. Academics	D. Raney

#### E. Treasurer's Report

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Monthly Financial Report	Vote	Finance	Nov, & Dec Report

**F. New Business**

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Fall 2023 Board Policy Updates	Discussion/ Vote	Board	NCSI BP Updates

**G. Extended Public Comments**

*This public comment section is reserved for all remaining comments. Board members should not respond to audience member comments or questions. Comments limited to three minutes.*

**H. Next Board Meeting Confirmation** (February 8, 2024 at 6:00 PM)**I. Closed Session** (If Requested)**J. Adjournment**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Board Policy 0155 Agenda)*

*Upon request to the Principal, the Academy shall make reasonable accommodation for a disabled person to be able to participate in this activity (Board Policy 9160 Public Attendance at Academy Events).*

*Individuals wishing to address the Board of Directors are to sign in with the Board Secretary prior to the start of the meeting.*

*Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes.*

*The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Proposed minutes of this meeting will be available for public inspection at the Livingston Classical Academy, located at 8877 Main St., Whitmore Lake, MI, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with the Open Meetings Act, Public Act 267).*

## Livingston Classical Academy Board of Directors - Regular Meeting Agenda

**Date:** Thursday, November 9, 2023  
**Time:** 6:00 p.m.  
**Location:** 8877 Main St., Whitmore Lake, MI 48189

**Call to Order** D. Raney called the meeting to order at 6:03 PM

**Pledge of Allegiance**

**Roll Call**

MEMBERS	PRESENT	ABSENT	MEMBERS	PRESENT	ABSENT
Steve Reagan		x	David Raney	x	
Dan Smith	x		Eric Sanborn	x	
Kalyndra Craven	x				

OTHERS PRESENT	
Lisa Gillon - Livingston Classical Academy	Kurt Naber - Choice Schools
Niki Werden - Livingston Classical Academy	Brian Beaudrie - Choice Schools

### A. Approval of Agenda & Minutes

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Approval of Agenda	Vote	Board	11/9/23 Proposed Agenda
2. Approval of Meeting Minutes	Vote	Board	10/12/23 Proposed Minutes

It was moved by D. Smith and supported by K. Craven to approve the agenda as presented.

Aye 4      Nay 0

It was moved by E. Sanborn and supported by K. Craven to approve the minutes as presented.

Aye 4      Nay 0

**B. Public Comment**      None

### C. Management Reports

1. Principal Report      L. Gillon discussed a few items from the school leader report. There was some discussion about the uniform policy update.

2. Choice Report

K. Naber discussed a few items from the superintendent report.

3. Authorizer Report

None

**D. Board Committee Reports**

<i>Item</i>	<i>Who</i>	<i>Notes</i>
1. Finance	K. Craven	A draft budget revision was provided for board review and preliminary discussion.
2. Policy	D. Smith	No new report
3. Marketing	S. Reagan	No new report
4. Academic s	D. Raney	No new report

**E. Treasurer's Report**

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Monthly Financial Report	Vote	Finance	Monthly Report

B. Beaudrie commented about the monthly report. There was some discussion about average available cash flow without having a state aid note.

It was moved by D. Smith and supported by E. Sanborn to accept the Financial Reports as submitted.

Aye 4      Nay 0

**F. New Business**

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Fall NWEA Assessments	Discussion	N. Werden	Presentation

N. Werden reviewed NWEA data with the board.

2. Fall Enrollment Count Report	Discussion	L. Gillon	Principal Report
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L. Gillon reviewed the enrollment information with the board.

3. Holiday recognition	Discussion/ Vote	Board	
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The board discussed holiday recognition for the LCA staff.

It was moved by D. Smith and supported by K. Craven to approve a stipend of \$750 per FTE not to exceed \$30,000 total for holiday recognition for the LCA staff.

Aye 4                      Nay 0

#### **G. Extended Public Comments**

Two senior students commented about the basketball program and athletics in coordination with WLPS.

A parent commented about the varsity athletics programs, future participation in the WLPS programs, and the timing of the change in the agreement with WLPS athletics.

#### **H. Next Board Meeting Confirmation**                      *(January 11, 2024 at 6:00 PM)*

#### **I. Board Member Comments**

<b>MEMBERS</b>	<b>Comments</b>
Kalyndra Craven	Commented about the ways that the changes in the athletics program impact both WLPS and students at LCA.
Eric Sanborn	Commented about the desire to pursue the conversation related to the athletics program
David Raney	Echoed the comments from the other members related to the athletics program.
Dan Smith	Commented about MHSAA guidelines, rules, and regulations that govern the operations of HS athletics programs.

#### **J. Closed Session** *(If Requested)*                      None

#### **K. Adjournment**                      D. Raney adjourned the meeting at 7:24 pm

Respectfully Submitted: \_\_\_\_\_ Date: \_\_\_\_\_  
D. Smith - Board Secretary

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### Monthly School Leader Report to School Board January 11, 2024

<b>Professional Development</b>	<ul style="list-style-type: none"> <li>Committees (grade level, grade band)</li> <li>K-3 LTRS training</li> <li>NWEA Map Data</li> </ul>						
<b>School Highlights</b>	<ul style="list-style-type: none"> <li>K-12 Pre-Winter Break Activities/Celebrations: K-1 Cookie decorating/crafts; 3-5 Christmas Around the World; 7-12 team building activities December 20-23).</li> <li>NHS Toys and Toiletries for Northfield Township Community Center for Seniors and Families (December 11-15)</li> <li>Fifth - twelfth grade Musical Presentation- Merry &amp; Bright (December 21, 6PM)</li> <li>7-12: Winter Wonder Dance- Friday, December 15th</li> </ul>						
<b>Upcoming Family Engagement Events</b>	<ul style="list-style-type: none"> <li>January 8: School Resumes</li> <li>January 15: Martin Luther King Jr. Day (No School)</li> <li>January 26: End of Quarter 2</li> <li>January 16 - February 9: Winter NWEA MAP Growth Testing</li> <li>January 22- February 16: Acadience Assessment Window</li> <li>February 7: Count Day</li> <li>February 16 &amp; 19: Mid-Winter Break/President's Day (No School)</li> <li>February 27: Election Day (No School/Teacher PD)</li> </ul>						
<b>Safety &amp; Operations Highlights</b>	<ul style="list-style-type: none"> <li>Drill Calendar</li> <li>Daily Pledge of Allegiance and Announcements (student body)</li> <li>Student message board (announcements)</li> </ul>						
<b>New Initiatives</b>	<ul style="list-style-type: none"> <li>Core Knowledge Language Arts reading program K-6, reviewing pilot options</li> <li>Xello-Middle School College and Career Readiness (currently offering in the high school)</li> <li>The Compass - Principal Newsletter</li> </ul>						
<b>Staff Culture Highlights</b>	<ul style="list-style-type: none"> <li>Staff holiday luncheon</li> <li>White elephant gift exchange</li> <li>"Angel" staff game (December 11-15)</li> </ul>						
<b>General Highlights</b>	<ul style="list-style-type: none"> <li>Upper School Spirit Week (December 11-15)</li> <li>Holiday sweater Friday (December 22)</li> </ul>						
<b>Student Recruitment and Retention</b>	Current Students: 282	Last Month: 285	Net Gain/Loss: -3		Fall Count Day: 286	February Count Day:	
		Kindergarten: 20	1st: 28	2nd: 33	3rd: 23	4th: 32	5th: 28
	6th: 31	7th: 30	8th: 17	9th: 12	10th: 13	11th: 10	12th: 5



## Monthly Area Superintendent Report

Finance	
Human Resources	
Communications	
Compliance	
Leadership	
Education News	
Board Training	
COVID Updates	
Events/ Announcements	



# November 2023 Balance Sheet (Unaudited)

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Livingston Classical Academy

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Report as of: 11/30/2023 (No POs)

General Fund 11		
Account Class	100	Cash Accounts
Account Number	Description	Y.T.D. Activity
<b>Cash Accounts</b>		
11-2-101-0000-000-0000-00000-0000	Huntington Bank Operating #7361	125,421.46
11-2-101-0000-000-0000-00000-0001	Cash - Pex Card	3,028.99
11-2-192-0000-000-0000-00000-0000	Prepaid Expenses-Payroll	0.00
11-2-192-0000-000-0000-00000-0001	Prepaid Expenses-Benefits	0.00
<b>100</b>	<b>Cash Accounts</b>	<b>128,450.45</b>
<b>Current Payables</b>		
11-2-402-0000-000-0000-00000-0000	Accounts Payable	(24,556.20)
11-2-471-0000-000-0000-00000-0000	Deferred Revenue	(64,150.37)
<b>400</b>	<b>Current Payables</b>	<b>(88,706.57)</b>
<b>Reserves and Fund Balance</b>		
11-2-741-0000-000-0000-00000-0000	Fund Balance-Unreserved	(412,985.80)
11-2-751-0000-000-0000-00000-0000	Fund Net Change	373,241.92
<b>700</b>	<b>Reserves and Fund Balance</b>	<b>(39,743.88)</b>
<b>11</b>	<b>General Fund</b>	<b>0.00</b>
<b>Report Total:</b>		<b>0.00</b>

# Nov 2023 Stmt of Activities(Unaudited)

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Livingston Classical Academy

General Fund 11						
Account Type	I	Revenue				
Source of Revenue/Function	199	Miscellaneous Local Revenues				
Account Number	Description		M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance % of Budget
<b>Revenue</b>						
<b><u>Miscellaneous Local Revenues</u></b>						
11-0-199-0000-000-0000-00000-0001	Donations		0.00	0.00	10,000.00	10,000.00 0.00
11-0-199-0000-000-0000-00000-0002	Miscellaneous Other		0.00	892.00	1,000.00	108.00 89.20
<b>199</b>	<b>Miscellaneous Local Revenues</b>		<b>0.00</b>	<b>892.00</b>	<b>11,000.00</b>	<b>10,108.00 8.11</b>
<b><u>Unrestricted - State Revenues recv. grants by sch.</u></b>						
11-0-311-0010-000-1010-00000-0000	Foundation Allowance		230,822.21	461,644.43	2,453,201.00	1,991,556.57 18.82
<b>311</b>	<b>Unrestricted - State Revenues recv. grants by sch.</b>		<b>230,822.21</b>	<b>461,644.43</b>	<b>2,453,201.00</b>	<b>1,991,556.57 18.82</b>
<b><u>Restricted - State Revenues recv. as grants</u></b>						
11-0-312-0000-000-2100-00000-0001	Early Literacy Targeted Instruction - PY		0.00	4,420.34	0.00	(4,420.34) 0.00
11-0-312-0000-000-2550-00000-0000	Safety/Security Risk Assessment		0.00	1,000.00	0.00	(1,000.00) 0.00
11-0-312-0000-000-2560-00000-0000	Critical Incident Mapping		0.00	1,356.50	2,713.00	1,356.50 50.00
11-0-312-0000-000-3700-00000-0000	Headlee Oblig.-Data Collection		699.35	1,398.99	7,115.00	5,716.01 19.66
11-0-312-0020-000-3060-00000-0000	31A At-Risk		6,731.81	13,463.63	55,769.00	42,305.37 24.14
11-0-312-0120-000-2020-00000-0000	Special Ed		2,521.67	5,043.33	19,839.00	14,795.67 25.42
11-0-312-0120-000-2020-00000-0001	Special Ed Prior Year Adjustment		0.00	0.00	(7,902.00)	(7,902.00) 0.00
<b>312</b>	<b>Restricted - State Revenues recv. as grants</b>		<b>9,952.83</b>	<b>26,682.79</b>	<b>77,534.00</b>	<b>50,851.21 34.41</b>
<b><u>Restricted Recv. from Federal Govern. Thr. State</u></b>						
11-0-414-0140-000-6010-00000-0000	Title I		0.00	0.00	30,737.00	30,737.00 0.00
11-0-414-0140-000-6990-00000-0000	Title IV		10,450.31	10,450.31	10,000.00	(450.31) 104.50
11-0-414-0210-000-7660-00000-0000	Title IIA		0.00	0.00	4,705.00	4,705.00 0.00
<b>414</b>	<b>Restricted Recv. from Federal Govern. Thr. State</b>		<b>10,450.31</b>	<b>10,450.31</b>	<b>45,442.00</b>	<b>34,991.69 23.00</b>
<b><u>Restricted-Received from Federal Govern. public</u></b>						
11-0-417-0120-000-8010-00000-0000	IDEA Flowthrough		0.00	0.00	39,679.00	39,679.00 0.00
<b>417</b>	<b>Restricted-Received from Federal Govern. public</b>		<b>0.00</b>	<b>0.00</b>	<b>39,679.00</b>	<b>39,679.00 0.00</b>
<b><u>Tuition payments recv. from Other Public Schools</u></b>						
11-0-511-0120-000-2020-00000-0000	ACT 18 Special Ed		0.00	7,271.00	54,845.00	47,574.00 13.26
<b>511</b>	<b>Tuition payments recv. from Other Public Schools</b>		<b>0.00</b>	<b>7,271.00</b>	<b>54,845.00</b>	<b>47,574.00 13.26</b>
<b>I</b>	<b>Revenue</b>		<b>251,225.35</b>	<b>506,940.53</b>	<b>2,681,701.00</b>	<b>2,174,760.47 18.90</b>

Expense

# Nov 2023 Stmt of Activities(Unaudited)

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Livingston Classical Academy

General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	111	Elementary				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
<b>Elementary</b>						
11-1-111-3110-000-0000-02932-0000	EL Teacher Benefits	13,383.31	22,148.92	57,600.00	35,451.08	38.45
11-1-111-3110-000-0000-02932-1240	EL Teacher Salaries	51,011.22	180,396.18	662,000.00	481,603.82	27.25
11-1-111-3110-000-0000-02932-1870	Substitute Salaries	2,791.54	5,021.50	15,000.00	9,978.50	33.48
11-1-111-3110-000-0000-02932-2130	Group Health and Accident Ins.	184.60	692.25	2,400.00	1,707.75	28.84
11-1-111-3110-000-0000-02932-2820	Retirement	1,719.50	6,130.72	22,000.00	15,869.28	27.87
11-1-111-3110-000-0000-02932-2830	Employer Social Security	3,882.23	13,388.41	53,500.00	40,111.59	25.03
11-1-111-3110-000-0000-02932-2840	Workmans Compensation	0.00	0.00	5,000.00	5,000.00	0.00
11-1-111-3110-000-0000-02932-2850	Unemployment	72.58	217.46	4,000.00	3,782.54	5.44
11-1-111-3110-000-0000-02932-2920	Teacher Salaries (CI)	600.00	2,100.00	13,000.00	10,900.00	16.15
11-1-111-3190-000-0000-02932-0000	Field Trips	171.86	1,293.99	500.00	(793.99)	258.80
11-1-111-3450-000-0000-02932-0000	Software Licenses - Benchmark Assessments	0.00	3,437.50	3,500.00	62.50	98.21
11-1-111-5110-000-0000-02932-0000	EL GF Teaching Supplies	493.44	18,471.97	20,000.00	1,528.03	92.36
11-1-111-5110-000-0000-02932-0002	Early Literacy Grant Supplies - PY	0.00	4,420.34	0.00	(4,420.34)	0.00
11-1-111-5110-000-0000-02932-0010	EL Teaching Supplies - Restricted Donations	0.00	0.00	10,000.00	10,000.00	0.00
11-1-111-5110-000-7530-02932-0000	Title IV	0.00	10,450.31	8,000.00	(2,450.31)	130.63
11-1-111-5990-000-0000-02932-0000	Misc. Supplies & Materials	1,073.02	1,073.02	3,000.00	1,926.98	35.77
<b>111 Elementary</b>		<b>75,383.30</b>	<b>269,242.57</b>	<b>879,500.00</b>	<b>610,257.43</b>	<b>30.61</b>
<b>Middle/Junior High</b>						
11-1-112-3110-000-0000-02932-0000	Teacher Benefits	601.62	1,764.86	6,900.00	5,135.14	25.58
11-1-112-3110-000-0000-02932-1240	Teacher Salaries	9,863.74	34,523.08	126,000.00	91,476.92	27.40
11-1-112-3110-000-0000-02932-2820	Retirement	383.26	1,361.40	3,600.00	2,238.60	37.82
11-1-112-3110-000-0000-02932-2830	Employer Social Security	768.34	2,719.79	10,000.00	7,280.21	27.20
11-1-112-3110-000-0000-02932-2850	Unemployment	0.00	0.00	1,300.00	1,300.00	0.00
11-1-112-3110-000-0000-02932-2920	Teacher Salaries (CI)	400.00	1,800.00	5,200.00	3,400.00	34.62
11-1-112-5110-000-0000-02932-0000	MS GF Teaching Supplies	0.00	4,068.53	5,000.00	931.47	81.37
<b>112 Middle/Junior High</b>		<b>12,016.96</b>	<b>46,237.66</b>	<b>158,000.00</b>	<b>111,762.34</b>	<b>29.26</b>
<b>High School</b>						
11-1-113-3110-000-0000-02932-0000	HS Teacher Benefits	416.75	1,946.52	14,000.00	12,053.48	13.90
11-1-113-3110-000-0000-02932-1240	HS Teacher Salaries	20,897.20	73,140.19	267,000.00	193,859.81	27.39

# Nov 2023 Stmt of Activities(Unaudited)

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Livingston Classical Academy

General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	113	High School				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
11-1-113-3110-000-0000-02932-2130	Group Health and Accident Ins.	92.30	92.30	0.00	(92.30)	0.00
11-1-113-3110-000-0000-02932-2820	Retirement	710.50	2,486.72	7,000.00	4,513.28	35.52
11-1-113-3110-000-0000-02932-2830	Employer Social Security	1,608.42	5,663.36	21,000.00	15,336.64	26.97
11-1-113-3110-000-0000-02932-2850	Unemployment	0.00	0.00	2,200.00	2,200.00	0.00
11-1-113-3110-000-0000-02932-2920	High School Teacher Salar (CI)	600.00	2,100.00	7,800.00	5,700.00	26.92
11-1-113-3450-000-0000-02932-0000	Copyright fees & software licenses	2,346.00	2,346.00	2,222.00	(124.00)	105.58
11-1-113-3710-000-0000-02932-0000	Dual Enrollment	0.00	8,548.50	5,000.00	(3,548.50)	170.97
11-1-113-5110-000-0000-02932-0000	HS GF Teaching Supplies	0.00	2,745.63	5,000.00	2,254.37	54.91
11-1-113-5990-000-0000-02932-0000	Misc. Supplies & Materials	0.00	385.00	700.00	315.00	55.00
<b>113 High School</b>		<b>26,671.17</b>	<b>99,454.22</b>	<b>331,922.00</b>	<b>232,467.78</b>	<b>29.96</b>
<b>Special Education</b>						
11-1-122-3110-000-2020-02932-0000	SPED Teacher Benefits	0.00	14.16	3,085.00	3,070.84	0.46
11-1-122-3110-000-2020-02932-0002	Special Ed Services	2,856.75	8,823.15	0.00	(8,823.15)	0.00
11-1-122-3110-000-2020-02932-1240	SPED Teacher Salaries	0.00	0.00	10,000.00	10,000.00	0.00
11-1-122-3110-000-2020-02932-2820	Retirement	0.00	0.00	500.00	500.00	0.00
11-1-122-3110-000-2020-02932-2830	Employer Social Security	0.00	0.00	765.00	765.00	0.00
11-1-122-3110-000-2020-02932-2850	Unemployment	0.00	0.00	150.00	150.00	0.00
11-1-122-3110-000-8010-02932-0000	IDEA Teacher Benefits	2,638.08	1,691.62	3,205.00	1,513.38	52.78
11-1-122-3110-000-8010-02932-1240	IDEA Teacher Salaries	3,299.17	11,547.09	32,112.00	20,564.91	35.96
11-1-122-3110-000-8010-02932-2130	Group Health and Accident Ins.	92.30	273.97	0.00	(273.97)	0.00
11-1-122-3110-000-8010-02932-2820	Retirement	164.96	577.35	1,605.00	1,027.65	35.97
11-1-122-3110-000-8010-02932-2830	Employer Social Security	248.52	869.82	2,457.00	1,587.18	35.40
11-1-122-3110-000-8010-02932-2850	Unemployment	0.00	0.00	300.00	300.00	0.00
11-1-122-5110-000-0000-02932-0000	SpEd Teaching Supplies-General	0.00	0.00	500.00	500.00	0.00
<b>122 Special Education</b>		<b>9,299.78</b>	<b>23,797.16</b>	<b>54,679.00</b>	<b>30,881.84</b>	<b>43.52</b>
<b>Compensatory Education</b>						
11-1-125-3110-000-3060-02932-0000	31A Instructional Specialist Benefits	0.00	0.00	50.00	50.00	0.00
11-1-125-3110-000-3060-02932-1240	31A Specialist Salaries	0.00	0.00	12,979.00	12,979.00	0.00
11-1-125-3110-000-3060-02932-2820	Retirement	0.00	0.00	700.00	700.00	0.00
11-1-125-3110-000-3060-02932-2830	Employer Social Security	0.00	0.00	1,050.00	1,050.00	0.00

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General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	125	Compensatory Education				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
11-1-125-3110-000-3060-02932-2850	Unemployment	0.00	0.00	50.00	50.00	0.00
11-1-125-3110-000-3060-02932-2920	31A Instructional Specialist Salaries (CI)	0.00	0.00	550.00	550.00	0.00
11-1-125-3111-000-3060-02932-0000	31a Instructional Aide Benefits	434.62	1,316.61	7,790.00	6,473.39	16.90
11-1-125-3111-000-3060-02932-1630	31a Instructional Aide Salaries	1,213.33	4,522.34	30,000.00	25,477.66	15.07
11-1-125-3111-000-3060-02932-2830	Employer Social Security	89.48	335.99	2,300.00	1,964.01	14.61
11-1-125-3111-000-3060-02932-2850	Unemployment	30.20	116.25	300.00	183.75	38.75
11-1-125-3111-000-6010-02932-0000	Title I Instructional Aide Benefits	0.00	0.00	3,843.00	3,843.00	0.00
11-1-125-3111-000-6010-02932-1630	Title I Aide Salaries	0.00	917.28	24,500.00	23,582.72	3.74
11-1-125-3111-000-6010-02932-2820	Retirement	0.00	27.51	80.00	52.49	34.39
11-1-125-3111-000-6010-02932-2830	Employer Social Security	0.00	67.06	1,874.00	1,806.94	3.58
11-1-125-3111-000-6010-02932-2850	Unemployment	0.00	0.00	310.00	310.00	0.00
11-1-125-3111-000-7530-02932-1630	Title IV Transfer: Title 1 Instructional Aide	0.00	0.00	2,000.00	2,000.00	0.00
11-1-125-3111-000-7660-02932-1630	Title IIA Transfer: Title 1 Instructional Aide	0.00	0.00	4,705.00	4,705.00	0.00
<b>125 Compensatory Education</b>		<b>1,767.63</b>	<b>7,303.04</b>	<b>93,081.00</b>	<b>85,777.96</b>	<b>7.85</b>
<b><u>Guidance Services</u></b>						
11-1-212-3130-000-0000-02932-0000	Guidance Counselor Benefits	22.27	122.99	400.00	277.01	30.75
11-1-212-3130-000-0000-02932-1220	Guidance Counselor Salaries	2,480.64	8,682.24	32,500.00	23,817.76	26.71
11-1-212-3130-000-0000-02932-2820	Retirement	134.04	469.13	0.00	(469.13)	0.00
11-1-212-3130-000-0000-02932-2830	Employer Social Security	203.30	711.52	2,500.00	1,788.48	28.46
11-1-212-3130-000-0000-02932-2850	Unemployment	0.00	0.00	500.00	500.00	0.00
11-1-212-3130-000-0000-02932-2920	Guidance Counselor Salari (CI)	200.00	700.00	2,600.00	1,900.00	26.92
<b>212 Guidance Services</b>		<b>3,040.25</b>	<b>10,685.88</b>	<b>38,500.00</b>	<b>27,814.12</b>	<b>27.76</b>
<b><u>Health Services</u></b>						
11-1-213-3130-000-2020-02932-0000	OT & PT Services	3,553.00	9,443.90	22,000.00	12,556.10	42.93
<b>213 Health Services</b>		<b>3,553.00</b>	<b>9,443.90</b>	<b>22,000.00</b>	<b>12,556.10</b>	<b>42.93</b>
<b><u>Psychological Services</u></b>						
11-1-214-3130-000-2020-02932-0000	Psychological Services	174.20	2,604.40	8,000.00	5,395.60	32.56
<b>214 Psychological Services</b>		<b>174.20</b>	<b>2,604.40</b>	<b>8,000.00</b>	<b>5,395.60</b>	<b>32.56</b>
<b><u>Speech Pathology and Audiology Services</u></b>						
11-1-215-3130-000-2020-02932-1490	Speech Therapy Salary	2,611.18	7,876.70	18,000.00	10,123.30	43.76

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Account Type	X	Expense				
Source of Revenue/Function	215	Speech Pathology and Audiology Services				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
11-1-215-3130-000-2020-02932-2820	Speech Therapist Salaries (K2)	0.00	0.00	100.00	100.00	0.00
11-1-215-3130-000-2020-02932-2830	Speech Therapy Services (EM)	199.75	602.55	1,500.00	897.45	40.17
11-1-215-3130-000-2020-02932-2850	Speech Therapy Services (EF)	0.00	0.00	400.00	400.00	0.00
<b>215 Speech Pathology and Audiology Services</b>		<b>2,810.93</b>	<b>8,479.25</b>	<b>20,000.00</b>	<b>11,520.75</b>	<b>42.40</b>
<b><u>Social Work Services</u></b>						
11-1-216-3130-000-0000-02932-1440	Social Work Salaries	1,100.46	3,423.96	9,776.00	6,352.04	35.02
11-1-216-3130-000-0000-02932-2130	Social Work Salaries (EPHSA)	30.26	50.41	140.00	89.59	36.01
11-1-216-3130-000-0000-02932-2820	Social Work Salaries (K2)	0.00	0.00	37.00	37.00	0.00
11-1-216-3130-000-0000-02932-2830	Social Work Salaries (EM)	67.40	210.81	748.00	537.19	28.18
11-1-216-3130-000-0000-02932-2850	Social Work Salaries (EF)	0.00	0.00	75.00	75.00	0.00
<b>216 Social Work Services</b>		<b>1,198.12</b>	<b>3,685.18</b>	<b>10,776.00</b>	<b>7,090.82</b>	<b>34.20</b>
<b><u>Other Pupil Support Services</u></b>						
11-1-219-3130-000-0000-02932-1640	Crossing Guard/ Lunch Aide Salary	648.03	1,313.36	10,000.00	8,686.64	13.13
11-1-219-3130-000-0000-02932-2830	Crossing Guard/Lunch Aide (EM)	49.28	99.64	765.00	665.36	13.02
11-1-219-3130-000-0000-02932-2850	Crossing Guard/Lunch Aide (EF)	16.69	33.97	235.00	201.03	14.46
<b>219 Other Pupil Support Services</b>		<b>714.00</b>	<b>1,446.97</b>	<b>11,000.00</b>	<b>9,553.03</b>	<b>13.15</b>
<b><u>Improvement of Instruction</u></b>						
11-1-221-3220-000-0000-02932-0000	Professional Development	0.00	1,538.12	4,500.00	2,961.88	34.18
<b>221 Improvement of Instruction</b>		<b>0.00</b>	<b>1,538.12</b>	<b>4,500.00</b>	<b>2,961.88</b>	<b>34.18</b>
<b><u>Board of Education</u></b>						
11-1-231-3170-000-0000-02932-0000	Legal Services	0.00	860.00	5,000.00	4,140.00	17.20
11-1-231-3180-000-0000-02932-0000	Audit Services	0.00	12,300.00	11,300.00	(1,000.00)	108.85
11-1-231-7910-000-0000-02932-0001	Board Policy Manual	1,150.00	1,150.00	2,300.00	1,150.00	50.00
<b>231 Board of Education</b>		<b>1,150.00</b>	<b>14,310.00</b>	<b>18,600.00</b>	<b>4,290.00</b>	<b>76.94</b>
<b><u>Executive Administration</u></b>						
11-1-232-3150-000-0000-02932-0000	CSA Management Services Fee	22,255.83	111,279.15	267,070.00	155,790.85	41.67
11-1-232-3150-000-0000-02932-0001	Whitmore Lake Oversight Svcs Fee	7,000.32	14,000.64	74,191.00	60,190.36	18.87
<b>232 Executive Administration</b>		<b>29,256.15</b>	<b>125,279.79</b>	<b>341,261.00</b>	<b>215,981.21</b>	<b>36.71</b>
<b><u>Office of the Principal</u></b>						
11-1-241-3150-000-0000-02932-0000	Principal Benefits	582.77	2,873.85	10,700.00	7,826.15	26.86

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Account Type	X	Expense				
Source of Revenue/Function	241	Office of the Principal				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
11-1-241-3150-000-0000-02932-1150	Principal Salaries	7,310.18	38,763.65	88,267.00	49,503.35	43.92
11-1-241-3150-000-0000-02932-2820	Retirement	365.50	1,938.15	4,350.00	2,411.85	44.56
11-1-241-3150-000-0000-02932-2830	Employer Social Security	553.12	2,931.78	6,700.00	3,768.22	43.76
11-1-241-3150-000-0000-02932-2850	Unemployment	0.00	0.00	250.00	250.00	0.00
11-1-241-3151-000-0000-02932-0000	Secretary Benefits	(2,537.44)	9,472.90	8,000.00	(1,472.90)	118.41
11-1-241-3151-000-0000-02932-1130	Secretary Salaries	6,820.11	35,147.94	105,000.00	69,852.06	33.47
11-1-241-3151-000-0000-02932-2130	Group Health and Accident Ins.	184.60	692.25	1,095.00	402.75	63.22
11-1-241-3151-000-0000-02932-2820	Retirement	108.03	780.71	1,505.00	724.29	51.87
11-1-241-3151-000-0000-02932-2830	Employer Social Security	485.89	2,568.35	7,300.00	4,731.65	35.18
11-1-241-3151-000-0000-02932-2840	Workmans Compensation	0.00	0.00	300.00	300.00	0.00
11-1-241-3151-000-0000-02932-2850	Unemployment	13.04	15.87	800.00	784.13	1.98
11-1-241-3151-000-0000-02932-2920	Secretary Salaries (CI)	0.00	800.00	5,000.00	4,200.00	16.00
11-1-241-3152-000-0000-02932-0000	Dean of Students Benefits	18.50	92.50	600.00	507.50	15.42
11-1-241-3152-000-0000-02932-1160	Dean of Students	5,374.54	28,570.52	51,917.00	23,346.48	55.03
11-1-241-3152-000-0000-02932-2820	Dean of Students (K2)	278.72	1,483.52	2,750.00	1,266.48	53.95
11-1-241-3152-000-0000-02932-2830	Dean of Students (EM)	426.46	2,269.78	4,300.00	2,030.22	52.79
11-1-241-3152-000-0000-02932-2850	Dean of Students (EF)	0.00	0.00	200.00	200.00	0.00
11-1-241-3152-000-0000-02932-2920	Dean of Students (CI)	200.00	1,100.00	2,150.00	1,050.00	51.16
11-1-241-3430-000-0000-02932-0000	Postage	10.54	503.07	1,000.00	496.93	50.31
11-1-241-4140-000-0000-02932-0000	Software Annual Licensing & Fees	0.00	16,638.16	14,000.00	(2,638.16)	118.84
11-1-241-4140-000-0000-02932-0003	Munitrex	0.00	1,218.00	1,171.00	(47.00)	104.01
11-1-241-4270-000-0000-02932-0000	Copier Lease	641.07	2,233.16	8,884.00	6,650.84	25.14
11-1-241-5910-000-0000-02932-0000	Office Supplies	561.94	4,748.98	8,500.00	3,751.02	55.87
11-1-241-7410-000-0000-02932-0000	Dues & Fees	0.00	20.00	2,875.00	2,855.00	0.70
<b>241 Office of the Principal</b>		<b>21,397.57</b>	<b>154,863.14</b>	<b>337,614.00</b>	<b>182,750.86</b>	<b>45.87</b>
<b>Other Administration &amp; Graduation</b>						
11-1-249-5990-000-0000-02932-0000	Graduation Supplies	0.00	0.00	800.00	800.00	0.00
<b>249 Other Administration &amp; Graduation</b>		<b>0.00</b>	<b>0.00</b>	<b>800.00</b>	<b>800.00</b>	<b>0.00</b>
<b>Fiscal Services</b>						
11-1-252-7410-000-0000-02932-0000	Bank Fees	96.70	402.41	1,000.00	597.59	40.24

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General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	252	Fiscal Services				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
<b>252 Fiscal Services</b>		96.70	402.41	1,000.00	597.59	40.24
<b><u>Other Business Services</u></b>						
11-1-259-7210-000-0000-02932-0000	SAAN Interest	0.00	639.57	10,000.00	9,360.43	6.40
<b>259 Other Business Services</b>		0.00	639.57	10,000.00	9,360.43	6.40
<b><u>Operations Buildings Services</u></b>						
11-1-261-3190-000-0000-02932-0004	Janitorial Services	1,600.00	3,200.00	17,600.00	14,400.00	18.18
11-1-261-3410-000-0000-02932-0000	Telephone	126.26	796.81	3,250.00	2,453.19	24.52
11-1-261-3410-000-0000-02932-0001	Internet	227.27	454.54	2,500.00	2,045.46	18.18
11-1-261-3910-000-0000-02932-0000	Property & Liability Insurance	698.15	3,445.04	8,250.00	4,804.96	41.76
11-1-261-4110-000-0000-02932-0000	Building Maintenance	0.00	263.25	3,000.00	2,736.75	8.78
11-1-261-4210-000-0000-02932-0000	Rent-Land/Building	2,216.45	(6,435.15)	21,020.00	27,455.15	-30.61
11-1-261-5990-000-0000-02932-0000	Janitor Supplies	0.00	446.29	3,000.00	2,553.71	14.88
<b>261 Operations Buildings Services</b>		4,868.13	2,170.78	58,620.00	56,449.22	3.70
<b><u>Security Services</u></b>						
11-1-266-3190-000-2550-02932-0000	Safety/Security Risk Assessment	0.00	1,000.00	2,713.00	1,713.00	36.86
11-1-266-3190-000-2560-02932-0000	Critical Incident Mapping	0.00	1,356.50	0.00	(1,356.50)	0.00
<b>266 Security Services</b>		0.00	2,356.50	2,713.00	356.50	86.86
<b><u>Communication Services</u></b>						
11-1-282-3510-000-0000-02932-0000	Marketing	0.00	4,234.61	15,000.00	10,765.39	28.23
<b>282 Communication Services</b>		0.00	4,234.61	15,000.00	10,765.39	28.23
<b><u>Staff/Personnel Services</u></b>						
11-1-283-3220-000-0000-02932-0000	Prof Development - Non-instructional Staff	0.00	667.82	10,000.00	9,332.18	6.68
11-1-283-3510-000-0000-02932-0000	Personnel Recruitment	0.00	638.61	2,500.00	1,861.39	25.54
11-1-283-4910-000-0000-02932-0000	Staff Fingerprinting	0.00	0.00	1,000.00	1,000.00	0.00
11-1-283-5990-000-0000-02932-0000	Staff Engagement	1,682.45	1,779.87	2,500.00	720.13	71.19
<b>283 Staff/Personnel Services</b>		1,682.45	3,086.30	16,000.00	12,913.70	19.29
<b><u>Athletic Activities</u></b>						
11-1-293-3130-000-0000-02932-0003	Athletic Director	1,200.00	2,400.00	13,200.00	10,800.00	18.18
<b>293 Athletic Activities</b>		1,200.00	2,400.00	13,200.00	10,800.00	18.18
<b><u>Welfare Activities</u></b>						



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General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	361	Welfare Activities				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
11-1-361-5110-000-6010-02932-0000	Title I Supplies - Homeless	0.00	0.00	130.00	130.00	0.00
<b>361 Welfare Activities</b>		0.00	0.00	130.00	130.00	0.00
<b>Debt Service - Long Term Only-Principal short-term</b>						
11-1-511-7150-000-0000-02932-0000	Lease Payment Principal	20,297.87	81,527.03	222,391.00	140,863.97	36.66
11-1-511-7250-000-0000-02932-0000	Interest on Lease	1,188.13	4,993.97	12,225.00	7,231.03	40.85
<b>511 Debt Service - Long Term Only-Principal short-term</b>		21,486.00	86,521.00	234,616.00	148,095.00	36.88
<b>X Expense</b>		217,766.34	880,182.45	2,681,512.00	1,801,329.55	32.82
<b>11 General Fund</b>		(33,459.01)	373,241.92	(189.00)	(373,430.92)	-197,482.50
<b>Report Total:</b>		33,459.01	(373,241.92)	189.00	373,430.92	-197,482.50

**Livingston Classical Academy**  
**Check Register Report**  
**November 1, 2023 - November 30, 2023**

Check	Check Date	Vendor Name	Description	Amount
110272	11/8/2023	Big Frog Custom T-shirts & More	Full Zip Flee	\$ 1,581.00
110273	11/8/2023	Choice Schools Associates, LLC	Kent ISD - Data Warehouse Services	670.00
	11/8/2023	Choice Schools Associates, LLC	Adjust 2022-23 Management Fees	(2,110.02)
	11/8/2023	Choice Schools Associates, LLC	October 27, 2023 payroll (actual)	5,580.56
110274	11/8/2023	Core Knowledge	CKHG Grade 5 Student Reader Collection	495.30
	11/8/2023	Core Knowledge	Human Cells and Digestion: CKSci Student Book	7.95
	11/8/2023	Core Knowledge	Properties of Matter: CKSci Student Book	7.95
	11/8/2023	Core Knowledge	Electricity and Magnetism: CKSci Student Book	15.90
	11/8/2023	Core Knowledge	Exploring Land and Water: CKSci Student Book	23.85
	11/8/2023	Core Knowledge	CKHG Grade 2 Student Book Collection	535.05
	11/8/2023	Core Knowledge	Americans Move West: CKHG Student Book	11.90
	11/8/2023	Core Knowledge	Ancient China: CKHG Student Book	4.95
	11/8/2023	Core Knowledge	Ancient Greece: CKHG Student Book	5.95
	11/8/2023	Core Knowledge	Ancient India: CKHG Student Book	9.90
	11/8/2023	Core Knowledge	Geography of the Americas: CKHG Student Book	5.95
	11/8/2023	Core Knowledge	CKSci Grade 2 Student Book Collection	357.75
	11/8/2023	Core Knowledge	The Civil War: CKHG Student Book	5.95
	11/8/2023	Core Knowledge	Shipping	239.95
	11/8/2023	Core Knowledge	Czars and Shoguns: Early Russia and Feudal Japan:	8.95
	11/8/2023	Core Knowledge	From the Renaissance to England's Golden Age: CKHG	10.95
	11/8/2023	Core Knowledge	Maya, Aztec, and Inca Civilizations: CKHG Student	8.95
	11/8/2023	Core Knowledge	The Age of Exploration: CKHG Student Reader	7.95
	11/8/2023	Core Knowledge	Westward Expansion Before the Civil War: CKHG Stud	26.85
	11/8/2023	Core Knowledge	Astronomy: Space Systems: CKSci Student Reader	71.60
	11/8/2023	Core Knowledge	Energy and Matter in Ecosystems: CKSci Student Rea	53.70
	11/8/2023	Core Knowledge	Investigating Matter: CKSci Student reader	62.65
	11/8/2023	Core Knowledge	Modeling Earth's System: CKSci Student Reader	71.60
	11/8/2023	Core Knowledge	Protecting Earth's Resources: CKSci Student Reader	71.60
	11/8/2023	Core Knowledge	Realms of Gold Volume 1	293.30
	11/8/2023	Core Knowledge	Making the Constitution: CKHG Student Book	4.95
110275	11/8/2023	Critical Response Group, Inc.	Critical Incident Mapping	1,356.50

**Livingston Classical Academy**  
**Check Register Report**  
**November 1, 2023 - November 30, 2023**

Check	Check Date	Vendor Name	Description	Amount
110276	11/8/2023	School Specialty	Sax Versatemp Washable Heavy-Bodied Deluxe Tempera	206.99
	11/8/2023	School Specialty	Sax Versatemp Washable Heavy-Bodied Tempera Paint	149.99
	11/8/2023	School Specialty	Shipping	112.37
	11/8/2023	School Specialty	Activity Table, Adj. Height, T-Mold, Half Moon, 36	749.13
110277	11/8/2023	Social Studies School Service	Shipping	61.71
	11/8/2023	Social Studies School Service	US History Desk maps set of 15	298.95
	11/8/2023	Social Studies School Service	Nystrom Atlas of US History	215.20
110278	11/8/2023	Staples	10 cases of paper	430.60
	11/8/2023	Staples	10 cases of paper	516.72
110279	11/8/2023	The Detroit Institute for Children	Psychological Services - Margaret Blevins	1,299.60
	11/8/2023	The Detroit Institute for Children	OT & PT Services - Katherine Dumsa	2,422.50
	11/8/2023	The Detroit Institute for Children	Special Ed Services - Kimberly O'Connor	3,440.85
110280	11/8/2023	Washtenaw Community College	Dual Enrollment - Term 202309	6,922.50
110281	11/29/2023	Amazon Capital Services	Contender 8 Section Coat Locker with Bench & Cubby	561.99
	11/29/2023	Amazon Capital Services	The Merriam-Webster Dictionary, New Edition, 2022	129.03
	11/29/2023	Amazon Capital Services	The Merriam-Webster Thesaurus, Mass-Market Paperba	39.00
	11/29/2023	Amazon Capital Services	sax true flow underglaz set	227.99
	11/29/2023	Amazon Capital Services	old potter low fire pottery clay	299.90
	11/29/2023	Amazon Capital Services	shutter art 48 pack of watercolor paint set	179.80
	11/29/2023	Amazon Capital Services	Pinkunn 22 Pcs Bat System for Pottery Wheel Clay	29.79
	11/29/2023	Amazon Capital Services	Elmer's Disappearing Purple School Glue 12 pack	14.21
	11/29/2023	Amazon Capital Services	Midoneat Loop-end String Wet Mop ,Heavy Duty Cotto	35.88
	11/29/2023	Amazon Capital Services	(4) Ergonomic Office Chair, Mesh Computer Chair	657.32
	11/29/2023	Amazon Capital Services	APBATS 6 Tier Book Rack Storage Bookshelf, Removab	37.99
	11/29/2023	Amazon Capital Services	Amazon Basics 150 Sheet Autofeed Micro Cut Paper S	220.13
	11/29/2023	Amazon Capital Services	HP 202A Black Toner Cartridge   Works with HP Colo	70.89
	11/29/2023	Amazon Capital Services	3M Double Sided Mounting Tape 5925 VHB Black Foam	9.99
	11/29/2023	Amazon Capital Services	BESARME 36 Pack White Out Correction Tape, 39 Feet	22.95
	11/29/2023	Amazon Capital Services	Anozer Tablet Stand, [Updated] Adjustable	14.99
	11/29/2023	Amazon Capital Services	Smead 64872 Hanging Folder Frame, Letter Size	17.41
	11/29/2023	Amazon Capital Services	Replace for Brother Label Maker Tape P Touch Label	14.99

**Livingston Classical Academy**  
**Check Register Report**  
**November 1, 2023 - November 30, 2023**

Check	Check Date	Vendor Name	Description	Amount
	11/29/2023	Amazon Capital Services	MCS Studio Gallery Frame, Black Woodgrain, 12 x 18	18.49
	11/29/2023	Amazon Capital Services	HappyHapi 18x24 Picture Frame, 18x24 Poster Frame	28.59
	11/29/2023	Amazon Capital Services	Oxford Blank Write On Binder Dividers, 1/5 Cut Tab	12.77
	11/29/2023	Amazon Capital Services	Staples Hanging File Folder, 5-Tab, Green	93.36
	11/29/2023	Amazon Capital Services	Astrobrights Mega Collection, Bright Orange	16.99
	11/29/2023	Amazon Capital Services	JINSHUNFA Wall Hooks 13lb(Max) Transparent Reusabl	9.99
	11/29/2023	Amazon Capital Services	Rubber Door Stoppers for Bottom of Door - 4 Pack	132.12
	11/29/2023	Amazon Capital Services	Smead Interior File Folder, 1/3-Cut Tab, Letter Si	32.73
	11/29/2023	Amazon Capital Services	Boao Desk Service Dinner Bell Metal Construction	13.99
	11/29/2023	Amazon Capital Services	Uline Mini Glassine Wax Paper Bags - 2 x 3 1/2 - 1	4.64
	11/29/2023	Amazon Capital Services	Glassine Bags 5x7 Inches, Wax Paper Treat Bags	19.16
	11/29/2023	Amazon Capital Services	Mini Clipboards 32 Pack Memo Size 6 x 9 Inches	27.99
	11/29/2023	Amazon Capital Services	6 Pack Small Digital Kitchen Timer Magnetic Back	11.99
	11/29/2023	Amazon Capital Services	Amazon Basics Sheet Protector, Non-Glare, 100-Pack	12.36
	11/29/2023	Amazon Capital Services	Americanflat 12x18 Picture Frame in Black	33.65
	11/29/2023	Amazon Capital Services	DDMY Adhesive Hooks Kitchen Wall Hooks- 36 Packs H	10.49
	11/29/2023	Amazon Capital Services	StoreSMART® Key Holder - Clear Vinyl Binder Pages	27.29
	11/29/2023	Amazon Capital Services	Easel White Board - Magnetic Tripod Whiteboard	75.87
	11/29/2023	Amazon Capital Services	Kassa Reusable & Removable White Board Wallpaper	11.99
	11/29/2023	Amazon Capital Services	Oudtinx Magnetic Holder Bed On/Off Switch Holding	18.99
	11/29/2023	Amazon Capital Services	PBIS Supplies	1,014.12
	11/29/2023	Amazon Capital Services	Staples 204082 4-Drawer Vertical File Cabinet Lock	235.94
	11/29/2023	Amazon Capital Services	8000 Pieces 1/4 Inch Round Color Coding Labels	14.99
	11/29/2023	Amazon Capital Services	IRIS USA 10Pack Medium Plastic Storage Containers	22.24
	11/29/2023	Amazon Capital Services	HAIHAOMUM Sketch Pencils for Drawing 4B, 12pcs	13.98
	11/29/2023	Amazon Capital Services	ChromaLabel 0.25 Inch Round Label Permanent Color	6.29
	11/29/2023	Amazon Capital Services	Gym Teaching Supplies	493.44
110283	11/29/2023	Choice Schools Associates, LLC	October 2023 benefits (actual)	1,831.12
	11/29/2023	Choice Schools Associates, LLC	November 10, 2023 payroll (actual)	5,297.59
	11/29/2023	Choice Schools Associates, LLC	November 2023 management fee	22,255.83
	11/29/2023	Choice Schools Associates, LLC	November 10, 2023 payroll (est)	60,000.00

**Livingston Classical Academy**  
**Check Register Report**  
**November 1, 2023 - November 30, 2023**

<b>Check</b>	<b>Check Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
	11/29/2023	Choice Schools Associates, LLC	November 24, 2023 payroll (est)	60,000.00
	11/29/2023	Choice Schools Associates, LLC	November 2023 benefits (est)	8,000.00
110284	11/29/2023	Clark Hill PLC	Legal Services	1,037.00
110285	11/29/2023	Leader Business	Copier Meter 10/4/23-11/3/23	641.07
110286	11/29/2023	National Charter Schools Institute	Fall 2023 Board Policy Update	1,150.00
110287	11/29/2023	Niki Werden	Mileage - MAPSA MTSS training	72.97
	11/29/2023	Niki Werden	Mileage - WCA leaders meeting	105.98
110288	11/29/2023	Stevens, Inc.	Annual Website Hosting & Maintenance	2,100.00
110289	11/29/2023	The Detroit Institute for Children	OT & PT Services - Katherine Dumsa	452.20
110290	11/29/2023	Xello Inc.	Student Tracker (NSC) 2/1/24-1/31/25	595.00
	11/29/2023	Xello Inc.	Xello for High School 2/1/24-1/31/25	1,751.00
				<b><u>\$ 196,614.96</u></b>

# December 2023 Balance Sheet (Unaudited)

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Livingston Classical Academy

Page 1 of 1  
Report as of: 12/31/2023 (No POs)

## General Fund 11

Account Class 100 Cash Accounts

Account Number	Description	Y.T.D. Activity
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### Cash Accounts

11-2-101-0000-000-0000-000000-0000	Huntington Bank Operating #7361	258,826.68
11-2-101-0000-000-0000-000000-0001	Cash - Pex Card	1,657.86
11-2-192-0000-000-0000-000000-0000	Prepaid Expenses-Payroll	0.00
<b>100</b>	<b>Cash Accounts</b>	<b>260,484.54</b>

### Current Payables

11-2-402-0000-000-0000-000000-0000	Accounts Payable	(107,374.47)
11-2-471-0000-000-0000-000000-0000	Deferred Revenue	(64,150.37)
<b>400</b>	<b>Current Payables</b>	<b>(171,524.84)</b>

### Reserves and Fund Balance

11-2-741-0000-000-0000-000000-0000	Fund Balance-Unreserved	(412,985.80)
11-2-751-0000-000-0000-000000-0000	Fund Net Change	324,026.10
<b>700</b>	<b>Reserves and Fund Balance</b>	<b>(88,959.70)</b>

<b>11</b>	<b>General Fund</b>	<b>0.00</b>
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<b>Report Total:</b>	<b>0.00</b>
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# Dec 2023 Stmt of Activities(Unaudited)

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Livingston Classical Academy

General Fund 11						
Account Type	I	Revenue				
Source of Revenue/Function	199	Miscellaneous Local Revenues				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
<b>Revenue</b>						
<b><u>Miscellaneous Local Revenues</u></b>						
11-0-199-0000-000-0000-0000-0001	Donations	0.00	0.00	10,000.00	10,000.00	0.00
11-0-199-0000-000-0000-0000-0002	Miscellaneous Other	0.00	892.00	1,000.00	108.00	89.20
<b>199</b>	<b>Miscellaneous Local Revenues</b>	<b>0.00</b>	<b>892.00</b>	<b>11,000.00</b>	<b>10,108.00</b>	<b>8.11</b>
<b><u>Unrestricted - State Revenues recv. grants by sch.</u></b>						
11-0-311-0010-000-1010-00000-0000	Foundation Allowance	274,866.13	736,510.56	2,453,201.00	1,716,690.44	30.02
<b>311</b>	<b>Unrestricted - State Revenues recv. grants by sch.</b>	<b>274,866.13</b>	<b>736,510.56</b>	<b>2,453,201.00</b>	<b>1,716,690.44</b>	<b>30.02</b>
<b><u>Restricted - State Revenues recv. as grants</u></b>						
11-0-312-0000-000-2100-00000-0000	Early Literacy Targeted Instruction	1,740.37	1,740.37	0.00	(1,740.37)	0.00
11-0-312-0000-000-2100-00000-0001	Early Literacy Targeted Instruction - PY	0.00	4,420.34	0.00	(4,420.34)	0.00
11-0-312-0000-000-2550-00000-0000	Safety/Security Risk Assessment	0.00	1,000.00	0.00	(1,000.00)	0.00
11-0-312-0000-000-2560-00000-0000	Critical Incident Mapping	0.00	1,356.50	2,713.00	1,356.50	50.00
11-0-312-0000-000-3700-00000-0000	Headlee Oblig.-Data Collection	843.02	2,242.01	7,115.00	4,872.99	31.51
11-0-312-0020-000-3060-00000-0000	31A At-Risk	6,731.82	20,195.45	55,769.00	35,573.55	36.21
11-0-312-0120-000-2020-00000-0000	Special Ed	2,521.66	7,564.99	19,839.00	12,274.01	38.13
11-0-312-0120-000-2020-00000-0001	Special Ed Prior Year Adjustment	0.00	0.00	(7,902.00)	(7,902.00)	0.00
<b>312</b>	<b>Restricted - State Revenues recv. as grants</b>	<b>11,836.87</b>	<b>38,519.66</b>	<b>77,534.00</b>	<b>39,014.34</b>	<b>49.68</b>
<b><u>Restricted Recv. from Federal Govern. Thr. State</u></b>						
11-0-414-0140-000-6010-00000-0000	Title I	0.00	0.00	30,737.00	30,737.00	0.00
11-0-414-0140-000-6990-00000-0000	Title IV	0.00	10,450.31	10,000.00	(450.31)	104.50
11-0-414-0210-000-7660-00000-0000	Title IIA	0.00	0.00	4,705.00	4,705.00	0.00
<b>414</b>	<b>Restricted Recv. from Federal Govern. Thr. State</b>	<b>0.00</b>	<b>10,450.31</b>	<b>45,442.00</b>	<b>34,991.69</b>	<b>23.00</b>
<b><u>Restricted-Received from Federal Govern. public</u></b>						
11-0-417-0120-000-8010-00000-0000	IDEA Flowthrough	0.00	0.00	39,679.00	39,679.00	0.00
<b>417</b>	<b>Restricted-Received from Federal Govern. public</b>	<b>0.00</b>	<b>0.00</b>	<b>39,679.00</b>	<b>39,679.00</b>	<b>0.00</b>
<b><u>Tuition payments recv. from Other Public Schools</u></b>						
11-0-511-0120-000-2020-00000-0000	ACT 18 Special Ed	0.00	7,271.00	54,845.00	47,574.00	13.26
<b>511</b>	<b>Tuition payments recv. from Other Public Schools</b>	<b>0.00</b>	<b>7,271.00</b>	<b>54,845.00</b>	<b>47,574.00</b>	<b>13.26</b>
<b>I</b>	<b>Revenue</b>	<b>286,703.00</b>	<b>793,643.53</b>	<b>2,681,701.00</b>	<b>1,888,057.47</b>	<b>29.59</b>

# Dec 2023 Stmt of Activities(Unaudited)

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Livingston Classical Academy

General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	111	Elementary				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
<b>Expense</b>						
<b><u>Elementary</u></b>						
11-1-111-3110-000-0000-02932-0000	EL Teacher Benefits	7,004.03	29,152.95	57,600.00	28,447.05	50.61
11-1-111-3110-000-0000-02932-1240	EL Teacher Salaries	66,262.92	246,659.10	662,000.00	415,340.90	37.26
11-1-111-3110-000-0000-02932-1870	Substitute Salaries	2,131.77	7,153.27	15,000.00	7,846.73	47.69
11-1-111-3110-000-0000-02932-2130	Group Health and Accident Ins.	184.60	876.85	2,400.00	1,523.15	36.54
11-1-111-3110-000-0000-02932-2140	Dental and Vison Care	16.44	16.44	0.00	(16.44)	0.00
11-1-111-3110-000-0000-02932-2820	Retirement	2,206.35	8,337.07	22,000.00	13,662.93	37.90
11-1-111-3110-000-0000-02932-2830	Employer Social Security	4,998.47	18,386.88	53,500.00	35,113.12	34.37
11-1-111-3110-000-0000-02932-2840	Workmans Compensation	0.00	0.00	5,000.00	5,000.00	0.00
11-1-111-3110-000-0000-02932-2850	Unemployment	72.23	289.69	4,000.00	3,710.31	7.24
11-1-111-3110-000-0000-02932-2920	Teacher Salaries (CI)	600.00	2,700.00	13,000.00	10,300.00	20.77
11-1-111-3190-000-0000-02932-0000	Field Trips	100.00	1,393.99	500.00	(893.99)	278.80
11-1-111-3450-000-0000-02932-0000	Software Licenses - Benchmark Assessments	0.00	3,437.50	3,500.00	62.50	98.21
11-1-111-5110-000-0000-02932-0000	EL GF Teaching Supplies	0.00	18,471.97	20,000.00	1,528.03	92.36
11-1-111-5110-000-0000-02932-0002	Early Literacy Grant Supplies - PY	0.00	4,420.34	0.00	(4,420.34)	0.00
11-1-111-5110-000-0000-02932-0010	EL Teaching Supplies - Restricted Donations	0.00	0.00	10,000.00	10,000.00	0.00
11-1-111-5110-000-7530-02932-0000	Title IV	0.00	10,450.31	8,000.00	(2,450.31)	130.63
11-1-111-5990-000-0000-02932-0000	Misc. Supplies & Materials	25.00	1,098.02	3,000.00	1,901.98	36.60
<b>111 Elementary</b>		<b>83,601.81</b>	<b>352,844.38</b>	<b>879,500.00</b>	<b>526,655.62</b>	<b>40.12</b>
<b><u>Middle/Junior High</u></b>						
11-1-112-3110-000-0000-02932-0000	Teacher Benefits	601.62	2,366.48	6,900.00	4,533.52	34.30
11-1-112-3110-000-0000-02932-1240	Teacher Salaries	12,453.27	46,976.35	126,000.00	79,023.65	37.28
11-1-112-3110-000-0000-02932-2140	Dental and Vison Care	16.44	16.44	0.00	(16.44)	0.00
11-1-112-3110-000-0000-02932-2820	Retirement	479.16	1,840.56	3,600.00	1,759.44	51.13
11-1-112-3110-000-0000-02932-2830	Employer Social Security	966.44	3,686.23	10,000.00	6,313.77	36.86
11-1-112-3110-000-0000-02932-2850	Unemployment	0.00	0.00	1,300.00	1,300.00	0.00
11-1-112-3110-000-0000-02932-2920	Teacher Salaries (CI)	400.00	2,200.00	5,200.00	3,000.00	42.31
11-1-112-5110-000-0000-02932-0000	MS GF Teaching Supplies	0.00	4,068.53	5,000.00	931.47	81.37
<b>112 Middle/Junior High</b>		<b>14,916.93</b>	<b>61,154.59</b>	<b>158,000.00</b>	<b>96,845.41</b>	<b>38.71</b>



# Dec 2023 Stmt of Activities(Unaudited)

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Livingston Classical Academy

General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	113	High School				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
<b>High School</b>						
11-1-113-3110-000-0000-02932-0000	HS Teacher Benefits	4,335.75	6,282.27	14,000.00	7,717.73	44.87
11-1-113-3110-000-0000-02932-1240	HS Teacher Salaries	25,067.84	98,208.03	267,000.00	168,791.97	36.78
11-1-113-3110-000-0000-02932-2130	Group Health and Accident Ins.	92.30	184.60	0.00	(184.60)	0.00
11-1-113-3110-000-0000-02932-2140	Dental and Vision Care	32.88	32.88	0.00	(32.88)	0.00
11-1-113-3110-000-0000-02932-2820	Retirement	861.54	3,348.26	7,000.00	3,651.74	47.83
11-1-113-3110-000-0000-02932-2830	Employer Social Security	1,927.47	7,590.83	21,000.00	13,409.17	36.15
11-1-113-3110-000-0000-02932-2850	Unemployment	0.00	0.00	2,200.00	2,200.00	0.00
11-1-113-3110-000-0000-02932-2920	High School Teacher Salar (CI)	600.00	2,700.00	7,800.00	5,100.00	34.62
11-1-113-3450-000-0000-02932-0000	Copyright fees & software licenses	0.00	2,346.00	2,222.00	(124.00)	105.58
11-1-113-3710-000-0000-02932-0000	Dual Enrollment	0.00	8,548.50	5,000.00	(3,548.50)	170.97
11-1-113-5110-000-0000-02932-0000	HS GF Teaching Supplies	50.16	2,795.79	5,000.00	2,204.21	55.92
11-1-113-5990-000-0000-02932-0000	Misc. Supplies & Materials	49.00	434.00	700.00	266.00	62.00
<b>113 High School</b>		<b>33,016.94</b>	<b>132,471.16</b>	<b>331,922.00</b>	<b>199,450.84</b>	<b>39.91</b>
<b>Special Education</b>						
11-1-122-3110-000-2020-02932-0000	SPED Teacher Benefits	0.00	14.16	3,085.00	3,070.84	0.46
11-1-122-3110-000-2020-02932-0002	Special Ed Services	0.00	8,823.15	0.00	(8,823.15)	0.00
11-1-122-3110-000-2020-02932-1240	SPED Teacher Salaries	0.00	0.00	10,000.00	10,000.00	0.00
11-1-122-3110-000-2020-02932-2820	Retirement	0.00	0.00	500.00	500.00	0.00
11-1-122-3110-000-2020-02932-2830	Employer Social Security	0.00	0.00	765.00	765.00	0.00
11-1-122-3110-000-2020-02932-2850	Unemployment	0.00	0.00	150.00	150.00	0.00
11-1-122-3110-000-8010-02932-0000	IDEA Teacher Benefits	511.64	2,203.26	3,205.00	1,001.74	68.74
11-1-122-3110-000-8010-02932-1240	IDEA Teacher Salaries	3,299.17	14,846.26	32,112.00	17,265.74	46.23
11-1-122-3110-000-8010-02932-2130	Group Health and Accident Ins.	92.30	366.27	0.00	(366.27)	0.00
11-1-122-3110-000-8010-02932-2820	Retirement	164.96	742.31	1,605.00	862.69	46.25
11-1-122-3110-000-8010-02932-2830	Employer Social Security	248.52	1,118.34	2,457.00	1,338.66	45.52
11-1-122-3110-000-8010-02932-2850	Unemployment	0.00	0.00	300.00	300.00	0.00
11-1-122-5110-000-0000-02932-0000	SpEd Teaching Supplies-General	0.00	0.00	500.00	500.00	0.00
<b>122 Special Education</b>		<b>4,316.59</b>	<b>28,113.75</b>	<b>54,679.00</b>	<b>26,565.25</b>	<b>51.42</b>
<b>Compensatory Education</b>						
11-1-125-3110-000-3060-02932-0000	31A Instructional Specialist Benefits	0.00	0.00	50.00	50.00	0.00

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# Dec 2023 Stmt of Activities(Unaudited)

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General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	125	Compensatory Education				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
11-1-125-3110-000-3060-02932-1240	31A Specialist Salaries	0.00	0.00	12,979.00	12,979.00	0.00
11-1-125-3110-000-3060-02932-2820	Retirement	0.00	0.00	700.00	700.00	0.00
11-1-125-3110-000-3060-02932-2830	Employer Social Security	0.00	0.00	1,050.00	1,050.00	0.00
11-1-125-3110-000-3060-02932-2850	Unemployment	0.00	0.00	50.00	50.00	0.00
11-1-125-3110-000-3060-02932-2920	31A Instructional Specialist Salaries (CI)	0.00	0.00	550.00	550.00	0.00
11-1-125-3111-000-3060-02932-0000	31a Instructional Aide Benefits	457.42	1,774.03	7,790.00	6,015.97	22.77
11-1-125-3111-000-3060-02932-1630	31a Instructional Aide Salaries	2,356.97	6,879.31	30,000.00	23,120.69	22.93
11-1-125-3111-000-3060-02932-2140	31A Aide Salaries (1DP)	16.44	16.44	0.00	(16.44)	0.00
11-1-125-3111-000-3060-02932-2830	Employer Social Security	184.49	520.48	2,300.00	1,779.52	22.63
11-1-125-3111-000-3060-02932-2850	Unemployment	56.94	173.19	300.00	126.81	57.73
11-1-125-3111-000-3060-02932-2920	31A Instructional Aide Salaries (CI)	100.00	100.00	0.00	(100.00)	0.00
11-1-125-3111-000-6010-02932-0000	Title I Instructional Aide Benefits	0.00	0.00	3,843.00	3,843.00	0.00
11-1-125-3111-000-6010-02932-1630	Title I Aide Salaries	0.00	917.28	24,500.00	23,582.72	3.74
11-1-125-3111-000-6010-02932-2820	Retirement	0.00	27.51	80.00	52.49	34.39
11-1-125-3111-000-6010-02932-2830	Employer Social Security	0.00	67.06	1,874.00	1,806.94	3.58
11-1-125-3111-000-6010-02932-2850	Unemployment	0.00	0.00	310.00	310.00	0.00
11-1-125-3111-000-7530-02932-1630	Title IV Transfer: Title 1 Instructional Aide	0.00	0.00	2,000.00	2,000.00	0.00
11-1-125-3111-000-7660-02932-1630	Title IIA Transfer: Title 1 Instructional Aide	0.00	0.00	4,705.00	4,705.00	0.00
<b>125 Compensatory Education</b>		<b>3,172.26</b>	<b>10,475.30</b>	<b>93,081.00</b>	<b>82,605.70</b>	<b>11.25</b>
<b>Guidance Services</b>						
11-1-212-3130-000-0000-02932-0000	Guidance Counselor Benefits	22.27	145.26	400.00	254.74	36.32
11-1-212-3130-000-0000-02932-1220	Guidance Counselor Salaries	2,480.64	11,162.88	32,500.00	21,337.12	34.35
11-1-212-3130-000-0000-02932-2820	Retirement	134.04	603.17	0.00	(603.17)	0.00
11-1-212-3130-000-0000-02932-2830	Employer Social Security	203.30	914.82	2,500.00	1,585.18	36.59
11-1-212-3130-000-0000-02932-2850	Unemployment	0.00	0.00	500.00	500.00	0.00
11-1-212-3130-000-0000-02932-2920	Guidance Counselor Salari (CI)	200.00	900.00	2,600.00	1,700.00	34.62
<b>212 Guidance Services</b>		<b>3,040.25</b>	<b>13,726.13</b>	<b>38,500.00</b>	<b>24,773.87</b>	<b>35.65</b>
<b>Health Services</b>						
11-1-213-3130-000-2020-02932-0000	OT & PT Services	0.00	9,443.90	22,000.00	12,556.10	42.93
<b>213 Health Services</b>		<b>0.00</b>	<b>9,443.90</b>	<b>22,000.00</b>	<b>12,556.10</b>	<b>42.93</b>

# Dec 2023 Stmt of Activities(Unaudited)

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Report as of: 12/31/2023

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General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	214	Psychological Services				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
<b>Psychological Services</b>						
11-1-214-3130-000-2020-02932-0000	Psychological Services	0.00	2,604.40	8,000.00	5,395.60	32.56
<b>214 Psychological Services</b>		0.00	2,604.40	8,000.00	5,395.60	32.56
<b>Speech Pathology and Audiology Services</b>						
11-1-215-3130-000-2020-02932-1490	Speech Therapy Salary	2,147.21	10,023.91	18,000.00	7,976.09	55.69
11-1-215-3130-000-2020-02932-2820	Speech Therapist Salaries (K2)	0.00	0.00	100.00	100.00	0.00
11-1-215-3130-000-2020-02932-2830	Speech Therapy Services (EM)	164.26	766.81	1,500.00	733.19	51.12
11-1-215-3130-000-2020-02932-2850	Speech Therapy Services (EF)	0.00	0.00	400.00	400.00	0.00
<b>215 Speech Pathology and Audiology Services</b>		2,311.47	10,790.72	20,000.00	9,209.28	53.95
<b>Social Work Services</b>						
11-1-216-3130-000-0000-02932-1440	Social Work Salaries	1,100.46	4,524.42	9,776.00	5,251.58	46.28
11-1-216-3130-000-0000-02932-2130	Social Work Salaries (EPHSA)	26.28	76.69	140.00	63.31	54.78
11-1-216-3130-000-0000-02932-2820	Social Work Salaries (K2)	0.00	0.00	37.00	37.00	0.00
11-1-216-3130-000-0000-02932-2830	Social Work Salaries (EM)	69.61	280.42	748.00	467.58	37.49
11-1-216-3130-000-0000-02932-2850	Social Work Salaries (EF)	0.00	0.00	75.00	75.00	0.00
<b>216 Social Work Services</b>		1,196.35	4,881.53	10,776.00	5,894.47	45.30
<b>Other Pupil Support Services</b>						
11-1-219-3130-000-0000-02932-1640	Crossing Guard/ Lunch Aide Salary	573.54	1,886.90	10,000.00	8,113.10	18.87
11-1-219-3130-000-0000-02932-2830	Crossing Guard/Lunch Aide (EM)	43.72	143.36	765.00	621.64	18.74
11-1-219-3130-000-0000-02932-2850	Crossing Guard/Lunch Aide (EF)	14.51	48.48	235.00	186.52	20.63
<b>219 Other Pupil Support Services</b>		631.77	2,078.74	11,000.00	8,921.26	18.90
<b>Improvement of Instruction</b>						
11-1-221-3220-000-0000-02932-0000	Professional Development	846.41	2,384.53	4,500.00	2,115.47	52.99
<b>221 Improvement of Instruction</b>		846.41	2,384.53	4,500.00	2,115.47	52.99
<b>Board of Education</b>						
11-1-231-3170-000-0000-02932-0000	Legal Services	0.00	860.00	5,000.00	4,140.00	17.20
11-1-231-3180-000-0000-02932-0000	Audit Services	0.00	12,300.00	11,300.00	(1,000.00)	108.85
11-1-231-7910-000-0000-02932-0001	Board Policy Manual	0.00	1,150.00	2,300.00	1,150.00	50.00
<b>231 Board of Education</b>		0.00	14,310.00	18,600.00	4,290.00	76.94
<b>Executive Administration</b>						

# Dec 2023 Stmt of Activities(Unaudited)

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General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	232	Executive Administration				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
11-1-232-3150-000-0000-02932-0000	CSA Management Services Fee	22,255.83	133,534.98	267,070.00	133,535.02	50.00
11-1-232-3150-000-0000-02932-0001	Whitmore Lake Oversight Svcs Fee	8,321.63	22,322.27	74,191.00	51,868.73	30.09
<b>232 Executive Administration</b>		<b>30,577.46</b>	<b>155,857.25</b>	<b>341,261.00</b>	<b>185,403.75</b>	<b>45.67</b>
<b>Office of the Principal</b>						
11-1-241-3150-000-0000-02932-0000	Principal Benefits	582.77	3,456.62	10,700.00	7,243.38	32.30
11-1-241-3150-000-0000-02932-1150	Principal Salaries	8,168.79	46,932.44	88,267.00	41,334.56	53.17
11-1-241-3150-000-0000-02932-2140	Dental and Vision Care	16.44	16.44	0.00	(16.44)	0.00
11-1-241-3150-000-0000-02932-2820	Retirement	408.43	2,346.58	4,350.00	2,003.42	53.94
11-1-241-3150-000-0000-02932-2830	Employer Social Security	618.80	3,550.58	6,700.00	3,149.42	52.99
11-1-241-3150-000-0000-02932-2850	Unemployment	0.00	0.00	250.00	250.00	0.00
11-1-241-3151-000-0000-02932-0000	Secretary Benefits	1,811.88	11,284.78	8,000.00	(3,284.78)	141.06
11-1-241-3151-000-0000-02932-1130	Secretary Salaries	9,152.19	44,300.13	105,000.00	60,699.87	42.19
11-1-241-3151-000-0000-02932-2130	Group Health and Accident Ins.	184.60	876.85	1,095.00	218.15	80.08
11-1-241-3151-000-0000-02932-2820	Retirement	157.66	938.37	1,505.00	566.63	62.35
11-1-241-3151-000-0000-02932-2830	Employer Social Security	665.77	3,234.12	7,300.00	4,065.88	44.30
11-1-241-3151-000-0000-02932-2840	Workmans Compensation	0.00	0.00	300.00	300.00	0.00
11-1-241-3151-000-0000-02932-2850	Unemployment	33.84	49.71	800.00	750.29	6.21
11-1-241-3151-000-0000-02932-2920	Secretary Salaries (CI)	0.00	800.00	5,000.00	4,200.00	16.00
11-1-241-3152-000-0000-02932-0000	Dean of Students Benefits	18.50	111.00	600.00	489.00	18.50
11-1-241-3152-000-0000-02932-1160	Dean of Students	6,243.09	34,813.61	51,917.00	17,103.39	67.06
11-1-241-3152-000-0000-02932-2820	Dean of Students (K2)	322.15	1,805.67	2,750.00	944.33	65.66
11-1-241-3152-000-0000-02932-2830	Dean of Students (EM)	492.90	2,762.68	4,300.00	1,537.32	64.25
11-1-241-3152-000-0000-02932-2850	Dean of Students (EF)	0.00	0.00	200.00	200.00	0.00
11-1-241-3152-000-0000-02932-2920	Dean of Students (CI)	200.00	1,300.00	2,150.00	850.00	60.47
11-1-241-3430-000-0000-02932-0000	Postage	3.51	506.58	1,000.00	493.42	50.66
11-1-241-4140-000-0000-02932-0000	Software Annual Licensing & Fees	(79.00)	16,559.16	14,000.00	(2,559.16)	118.28
11-1-241-4140-000-0000-02932-0003	Munitrex	0.00	1,218.00	1,171.00	(47.00)	104.01
11-1-241-4270-000-0000-02932-0000	Copier Lease	653.84	2,887.00	8,884.00	5,997.00	32.50
11-1-241-5910-000-0000-02932-0000	Office Supplies	781.48	5,530.46	8,500.00	2,969.54	65.06
11-1-241-7410-000-0000-02932-0000	Dues & Fees	0.00	20.00	2,875.00	2,855.00	0.70

# Dec 2023 Stmt of Activities(Unaudited)

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General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	241	Office of the Principal				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
<b>241 Office of the Principal</b>		30,437.64	185,300.78	337,614.00	152,313.22	54.89
<b><u>Other Administration &amp; Graduation</u></b>						
11-1-249-5990-000-0000-02932-0000	Graduation Supplies	0.00	0.00	800.00	800.00	0.00
<b>249 Other Administration &amp; Graduation</b>		0.00	0.00	800.00	800.00	0.00
<b><u>Fiscal Services</u></b>						
11-1-252-7410-000-0000-02932-0000	Bank Fees	39.00	441.41	1,000.00	558.59	44.14
<b>252 Fiscal Services</b>		39.00	441.41	1,000.00	558.59	44.14
<b><u>Other Business Services</u></b>						
11-1-259-7210-000-0000-02932-0000	SAAN Interest	0.00	639.57	10,000.00	9,360.43	6.40
<b>259 Other Business Services</b>		0.00	639.57	10,000.00	9,360.43	6.40
<b><u>Operations Buildings Services</u></b>						
11-1-261-3190-000-0000-02932-0004	Janitorial Services	1,600.00	4,800.00	17,600.00	12,800.00	27.27
11-1-261-3410-000-0000-02932-0000	Telephone	126.26	923.07	3,250.00	2,326.93	28.40
11-1-261-3410-000-0000-02932-0001	Internet	227.27	681.81	2,500.00	1,818.19	27.27
11-1-261-3910-000-0000-02932-0000	Property & Liability Insurance	698.15	4,143.19	8,250.00	4,106.81	50.22
11-1-261-4110-000-0000-02932-0000	Building Maintenance	0.00	263.25	3,000.00	2,736.75	8.78
11-1-261-4210-000-0000-02932-0000	Rent-Land/Building	24,625.55	18,190.40	21,020.00	2,829.60	86.54
11-1-261-5990-000-0000-02932-0000	Janitor Supplies	0.00	446.29	3,000.00	2,553.71	14.88
<b>261 Operations Buildings Services</b>		27,277.23	29,448.01	58,620.00	29,171.99	50.24
<b><u>Security Services</u></b>						
11-1-266-3190-000-2550-02932-0000	Safety/Security Risk Assessment	0.00	1,000.00	2,713.00	1,713.00	36.86
11-1-266-3190-000-2560-02932-0000	Critical Incident Mapping	0.00	1,356.50	0.00	(1,356.50)	0.00
<b>266 Security Services</b>		0.00	2,356.50	2,713.00	356.50	86.86
<b><u>Communication Services</u></b>						
11-1-282-3510-000-0000-02932-0000	Marketing	0.00	4,234.61	15,000.00	10,765.39	28.23
<b>282 Communication Services</b>		0.00	4,234.61	15,000.00	10,765.39	28.23
<b><u>Staff/Personnel Services</u></b>						
11-1-283-3220-000-0000-02932-0000	Prof Development - Non-instructional Staff	0.00	805.68	10,000.00	9,194.32	8.06
11-1-283-3510-000-0000-02932-0000	Personnel Recruitment	0.00	817.20	2,500.00	1,682.80	32.69
11-1-283-4910-000-0000-02932-0000	Staff Fingerprinting	0.00	0.00	1,000.00	1,000.00	0.00

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General Fund 11						
Account Type	X	Expense				
Source of Revenue/Function	283	Staff/Personnel Services				
Account Number	Description	M.T.D. Activity	Y.T.D. Activity	Current Budget	Budget Balance	% of Budget
11-1-283-5990-000-0000-02932-0000	Staff Engagement	588.62	2,368.49	2,500.00	131.51	94.74
<b>283 Staff/Personnel Services</b>		588.62	3,991.37	16,000.00	12,008.63	24.95
<b><u>Athletic Activities</u></b>						
11-1-293-3130-000-0000-02932-0003	Athletic Director	1,200.00	3,600.00	13,200.00	9,600.00	27.27
<b>293 Athletic Activities</b>		1,200.00	3,600.00	13,200.00	9,600.00	27.27
<b><u>Welfare Activities</u></b>						
11-1-361-5110-000-6010-02932-0000	Title I Supplies - Homeless	0.00	0.00	130.00	130.00	0.00
<b>361 Welfare Activities</b>		0.00	0.00	130.00	130.00	0.00
<b><u>Debt Service - Long Term Only-Principal short-term</u></b>						
11-1-511-7150-000-0000-02932-0000	Lease Payment Principal	0.00	81,527.03	222,391.00	140,863.97	36.66
11-1-511-7250-000-0000-02932-0000	Interest on Lease	0.00	4,993.97	12,225.00	7,231.03	40.85
<b>511 Debt Service - Long Term Only-Principal short-term</b>		0.00	86,521.00	234,616.00	148,095.00	36.88
<b>X Expense</b>		237,170.73	1,117,669.63	2,681,512.00	1,563,842.37	41.68
<b>11 General Fund</b>		(49,532.27)	324,026.10	(189.00)	(324,215.10)	-171,442.38
<b>Report Total:</b>		49,532.27	(324,026.10)	189.00	324,215.10	-171,442.38

**Livingston Classical Academy**  
**Check Register Report**  
**December 1, 2023 - December 31, 2023**

Check	Check Date	Vendor Name	Description	Amount
110291	12/18/2023	Amazon Capital Services	Hammermill Printer Paper, 20 lb Copy Paper, 8.5 x	\$ 696.60
		Amazon Capital Services	3 oz Paper Cups Bathroom [600 count]	14.99
		Amazon Capital Services	Large Binder Clips 1.6Inch (24 Pack)	5.99
		Amazon Capital Services	HP 63XL Black High-yield Ink Cartridge	50.89
		Amazon Capital Services	Swingline Stapler Value Pack, Heavy Duty Stapler	7.87
		Amazon Capital Services	Tape dispenser	5.14
110292	12/18/2023	Canon Financial Services, Inc.	Bank Fees	57.70
		Canon Financial Services, Inc.	Copier Lease 12/01/2023 - 12/31/2023	577.00
110293	12/18/2023	Choice Schools Associates, LLC	MTSS Coaches Review Day	23.30
		Choice Schools Associates, LLC	Personnel Recruitment - Indeed	21.48
		Choice Schools Associates, LLC	Personnel Recruitment - Sub Permit	45.00
		Choice Schools Associates, LLC	Marketing Services	22.45
		Choice Schools Associates, LLC	Labor Law Posters	27.21
		Choice Schools Associates, LLC	November 24, 2023 payroll (actual)	5,287.02
		Choice Schools Associates, LLC	November 2023 benefits (actual)	7,560.48
		Choice Schools Associates, LLC	December 2023 management fee	22,255.83
		Choice Schools Associates, LLC	December 8, 2023 payroll (est)	60,000.00
		Choice Schools Associates, LLC	December 2023 benefits (est)	8,000.00
110294	12/18/2023	College Board	PSAT/NMSQT - 11 Grade	50.16
110295	12/18/2023	JW Pepper & Sons	We Love Our Veterans PDFs and MP3s Download	37.95
		JW Pepper & Sons	Shipping	25.77
		JW Pepper & Sons	Kinder Christmas Collection Book/CD	20.00
		JW Pepper & Sons	I Sing You Sing Holiday Songs Book/CD	44.95
		JW Pepper & Sons	Boomwhacker Christmas Kit/CD	29.95
		JW Pepper & Sons	Bremen Town Jam Performance Kit with Online Audio	79.99
		JW Pepper & Sons	Johnny Appleseed Teacher/Singer PDF/Online Audio	79.99
		JW Pepper & Sons	It's a Hit Teacher/Singer pdf's/Audio online	84.99
		JW Pepper & Sons	BROADWAY BEAT PERF PAK	89.99
		JW Pepper & Sons	Gilbert and Sullivan Rock! Reproducible Book/CD	69.99

**Livingston Classical Academy**  
**Check Register Report**  
**December 1, 2023 - December 31, 2023**

<b>Check</b>	<b>Check Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
		JW Pepper & Sons	Songs for the Winter Performance Kit with CD	39.95
		JW Pepper & Sons	We Sing for Our Veterans Reproducible BK/CD	39.95
		JW Pepper & Sons	Shipping	29.99
		JW Pepper & Sons	March Phantasma EPRINT	65.00
		JW Pepper & Sons	Carol of the Drum	65.00
		JW Pepper & Sons	A Christmas Carol	65.00
		JW Pepper & Sons	Nebula	50.00
		JW Pepper & Sons	Shadow Fire	50.00
		JW Pepper & Sons	Japanese Pictures	70.00
		JW Pepper & Sons	Waiting on a Miracle	55.00
		JW Pepper & Sons	Fireball!	60.00
		JW Pepper & Sons	Beside Still Waters	62.00
		JW Pepper & Sons	Rippling Watercolors	55.00
		JW Pepper & Sons	BANDORAMA HIGH SCHOOL BAND	40.00
		JW Pepper & Sons	UP SELECTIONS FROM	75.00
		JW Pepper & Sons	Try Everything (from Zootopia)	60.00
		JW Pepper & Sons	Star Wars - The Force Awakens (Music from)	65.00
		JW Pepper & Sons	How to Train your Dragon Highlights	65.00
		JW Pepper & Sons	HS Band	297.99
		JW Pepper & Sons	HS Band	197.83
		Laerdal Medical Corporation	CPR - Mini Anne Plus Kit	659.00
110296	12/18/2023	Laerdal Medical Corporation	Shipping & Handling	43.31
110297	12/18/2023	Lauren Robinson	Mileage - Be Nice Program - West Michigan Academy	144.10
110298	12/18/2023	Leader Business	Copier Meter 8/4/23-9/3/23	772.97
		Leader Business	Copier Meter 11/4/23-12/3/23	653.84
110299	12/18/2023	PowerSchool Group LLC	PS SIS Hosting (78QTY) 9/21/23-6/30/24	1,237.86
110300	12/18/2023	Safeway Shredding	Shredding Service	49.95
110301	12/18/2023	Supreme School Supply	Shipping	15.25
		Supreme School Supply	Early Dismissal Pad	3.30
		Supreme School Supply	Test Record Insert	125.00



**Livingston Classical Academy**  
**Check Register Report**  
**December 1, 2023 - December 31, 2023**

<b>Check</b>	<b>Check Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
		Supreme School Supply	Student Cumulative Record Folder, White	75.00
110302	12/18/2023	The Detroit Institute for Children	Psychological Services - Margaret Blevins	174.20
		The Detroit Institute for Children	OT & PT Services - Katherine Dumsa	3,294.60
		The Detroit Institute for Children	Special Ed Services - Kimberly O'Connor	2,856.75
		The Detroit Institute for Children	OT & PT Services - Katherine Dumsa	258.40
				<u>\$ 117,143.92</u>



November 14, 2023

Ms. Shatara Morris  
shataramorris@choiceschools.com  
Kurt Naber  
kurtnaber@choiceschools.com  
Livingston Classical Academy  
8877 Main St.  
Whitmore Lake, MI 48189

Dear Ms. Morris and Mr. Naber:

RE: \*\* IMPORTANT: Your board policies update has been processed\*\*

On behalf of the team at the National Charter Schools Institute, thank you for engaging us for our Board Policies Update Service. It is a privilege to work with you each Spring and Fall to ensure that Livingston Classical Academy's policies are up-to-date with changes in law, regulation, and best practices.

We have prepared the **Fall 2023** updates (and the associated administrative guidelines and forms) for the Livingston Classical Academy's Board of Director's review and consideration. Once the Board has acted on these policies, please return the completed disposition form (attached) and any changes to me either via email at [boardpolicies@nationalcharterschools.org](mailto:boardpolicies@nationalcharterschools.org) or via fax at (989) 317-3514. Upon receipt, we will finalize these updates, as appropriate, and return them to you.

Please know that your policies are available anytime through BoardDocs. This ensures that everyone at your school has easy access to them so they can provide clear direction and guidance for your school. Please do not hesitate to contact us if you need help signing onto your BoardDocs account, I have provided the Board login below.

Public Link: <https://go.boarddocs.com/mi/lca/Board.nsf/Public>  
Private Link: <https://go.boarddocs.com/mi/lca/Board.nsf/Private?open&login>  
Username: [livingstonacademy](#)  
Password: [Welcome@23](#)

As part of our commitment to Livingston Classical Academy, please know that we're always here to support you. If you ever need support on how to best use your policies, or if we can be of assistance with your next board retreat or planning session, please don't hesitate to call your associate, Mr. Mark Weinberg or me. We would be honored to help out.

Again, thank you for your work with the Institute. We look forward to our continued work together.

Sincerely,

A handwritten signature in black ink that reads "Michelle Wilson". The signature is written in a cursive, flowing style.

Michelle Wilson  
Board Services Coordinator  
National Charter Schools Institute  
Enclosures



*Livingston Classical Academy*

**DISPOSITION FORM**  
**POLICIES FOR BOARD ADOPTION – FALL 2023**

<b><u>Policy Number</u></b>	<b><u>ADOPTED</u></b>	<b><u>TABLED</u></b>	<b><u>REJECTED</u></b>
Entire Manual (Choice)	<hr/>	<hr/>	<hr/>
2370.01	<hr/>	<hr/>	<hr/>
7217	<hr/>	<hr/>	<hr/>
7540.03	<hr/>	<hr/>	<hr/>
8531	<hr/>	<hr/>	<hr/>

Date of Board Meeting: 

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Send Final Policies to: 

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E-mail Address: 

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**AFTER BOARD ACTION, PLEASE RETURN THIS FORM TO:**

Michelle Wilson, Board Services Coordinator

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## Fall 2023 Board Policies Summary Table

### Board Policies

Policy No.	Policy Title	New/ Revise/ Replace/ Delete	Legally Required, Legal Content or Best Practice	Summary
<b>Fall Update</b>				
2370.01	Online/Blended Learning Program	Revised	Legal Content	This policy has been revised to reflect current online and blended learning rules and requirements, including M.C.L. 388.1621f(14), which allows an Academy to switch to online learning in certain circumstances for not more than fifteen (15) days. The provision now found at D.2 reflects that M.C.L. 388.1621f(14) specifically permits academies to exempt a fifteen (15) day or less switch from the parental consent requirement.
7217	Weapons	Revised	Legally Required	This policy has been revised to include references to Michigan Supreme Court decisions establishing that academies are not expressly restricted by existing legislature from regulating firearms.
7540.03	Student Technology Acceptable Use and Safety	Revised	Legal Content	This policy has been revised to include optional language addressing artificial intelligence and to include a cross-reference to Policy 5500 - Student Conduct.
8531	Free and Reduced-Price Meals	Revised	Legally Required	This policy has been revised to address the free meal money allocation statutory policy reference (M.C.L. 388.1630d) that states the Academy must, to be eligible for the funding, take "all efforts to maximize and implement policies that require parents or guardians to fill out relevant family information..." to determine if they qualify for federal free or reduced cost meal reimbursement. In addition, the policy has been revised to include the stigma language moved from AG 8500D - Procedure for the Collection and Payment for Charged Meals.

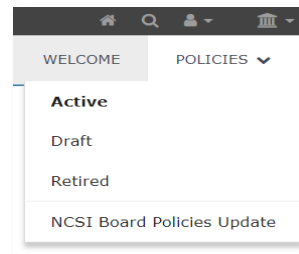
### Administrative Guidelines

Guideline No.	Guideline Title	New/ Revise/ Replace/ Delete	Legally required or Best Practice	Summary
2623.01	Third Grade Reading Assessment	Revised	Best Practice	This administrative guideline has been revised to reflect third grade reading requirements changed by Senate Bill 12.
5460	Graduation Requirements	Revised	Best Practice	This administrative guideline has been revised to reflect legislative changes affecting students beginning with the 2023/2024 school year. MDE published guidance on these changes that you may find helpful. That guidance can be found at the following link: <a href="#">Personal Finance Course/Credit Requirements</a> .
8500D	Procedure for the Collection and Payment for Charged Meals	Revised	Best Practice	The language removed from this administrative guideline has been moved to Policy 8351 - Free and Reduced-Price Meals.

# Quickly Find Your Board Policies in BoardDocs

1. Sign in to BoardDocs at <https://go.boarddocs.com/>  
Enter the username and password, as provided by the Institute, to login in the top right-hand corner. Contact us at [BoardPolicies@CharterInstitute.org](mailto:BoardPolicies@CharterInstitute.org) or 989-317-3510, if you cannot locate your login information.

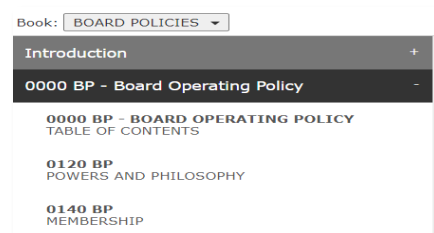
2. Click the arrow next to “Policies” in the top right-hand corner and select “Active” or “Draft”.



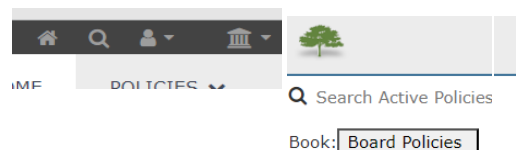
3. On the left-hand side you can choose to view your Policies or Administrative Guidelines, by clicking the arrow next to the appropriate item in the dropdown menu.



4. To view a certain policy, click on the section, then select the policy you wish to view.



5. To locate a specific topic or keyword, there are two search functions (🔍) in BoardDocs, one in the upper right corner and the second one is above the dropdown menu.



6. Once the policy pulls up, use the top menu bar to download, share, email or print your policy.

