

Meeting Minutes  
Livingston Classical Academy Guardian Guild  
October 10, 2023

Meeting called to order at 3:36pm

**Attendance:**

Present:

- Bonnie Blum: 2<sup>nd</sup> Grade Teacher & Teacher Liaison
- Jean Elwell – President of Student Council
- Jessica Engstrom: 4<sup>th</sup> Grade Teacher
- Holly Finch-Glynn: Music Teacher
- Lisa Gillon: Principal
- Geralyn Gullet: Kindergarten Teacher, Policy and Procedures Chair
- Natalie Holton: Parent and GG Secretary
- Erin Pack: Parent and GG President
- Lindsay Palazzolo: Parent and LCA Events Volunteer Co-Chair
- Dawn Raney: Parent and Fundraising Co-Chair
- Kara Reeves: Parent and Committee Chair
- Laura Restum (via phone): GG VP and Events Coordinator, Parent, Substitute Teacher
- Matthew Robinson: Parent and Treasurer
- Lauren Robinson: Academic Advisor and Activities Coordinator
- Yvonne Schmidt: Parent and Upper School Committee Chair
- Wendy Sly: Parent, Volunteer Coordinator, and Pizza Chair
- Emily Soloman: Parent and Pizza Co-Chair
- Niki Werden: Dean of Students
- Cindy (*didn't capture last name*): Parent

September Meeting Minutes: **Approved**

**GG Events**– Laura Restum:

- TS Cafe card recap: Sold 269 cards x \$25/card = \$6,725 □ 50% fundraising = \$3,362
- Fall Festival recap: 454 attendees!
- After-school activities/clubs: Potentially partner with local businesses
  - Recent survey emailed, ends Friday 10/13 (currently ~ 54 responses)
    - Baking class (offsite) - ~60% interested via responses
    - Art exploration club (idea from Ivywood) – work w/ Mr. Pappas
    - Bowling club (50% survey interest)- partner w/ Whitmore Lanes

**Policy and Procedures** -- Geralyn Gullet:

- Homeroom parent status: Recent meeting w/ Dr. Gillon & Mrs. Werden. GG to draft flyer to parents via teachers to gauge interest. Focused on K-6.

**Treasurer's Report** – Matthew Robinson:

- Copies distributed. Budget report highlights:
  - Fundraising yielded net increases of \$2,020 (largely due to Tropical Smoothie)
  - Fall Fest: more attendees vs last year but still within budget
  - Pizza = brought in just under \$2300

- Boosters Funds: Moving forward & Matt's propositions
  - 1) nominal expenses of <\$100 approved at GG President's discretion – **Unanimous approval (NOTE: Add this policy to bylaws)**
  - 2) earmarked donations/boosters: i.e. upper school committee decided what Krispy Kreme money will go towards. Decisions such as this should lie with committee chairs. More discussion needed.

**LCA Events** – Lindsay Palazzolo:

- Reading Under the Stars: Family literacy night for parents and kids, K-12 in cafeteria (March 2, 6-8pm) w/ author presentation. Decorate, snacks, author autographs, author illustrations
- Lindsay reached out to 14-15 Michigan authors:
  - Jonathan Rand (\$1200),
  - Rhonda Gowler Greene (books: Very First Thanksgiving, cute books for lower school)- \$450 for 45 min or \$550/2 hr PowerPoint presentation,
  - Heidi Sheffield (Northville) - \$300/1 hour presentation- incl. PowerPoint presentation, Q&A, book signing, 1 deluxe giveaway.
  - Denise Brennan- Nelson (Howell) - \$300 incl. meet-and-greet, Q&A, book signing
  - **To do: Vote via email on budget**

**Pizza Fridays** -- Wendy Sly/Emily Soloman:

- Costco Executive Membership: recently purchased (via email vote)- Wendy, Matt, Laura, & Erin on card

**Fundraising** – Dawn Raney/ Danielle Winkler

- Krispy Kreme donut: \$7.75-\$9.75 for 1 dozen profit margin (more for filled donuts), orders low so far
- Write-a-Check campaign: focus on participation vs dollar amount via prizes/incentives

**Upper School** -- Yvonne Schmidt:

- Craft Show on 12/2: Domino's donated pizza, 5 vendors, goal is 35. Regina Hamlett (Hamlett Lavender Farm) working w/ vendors connections

**Marketing** – Gina Wolicki/Betsy Kettmann:

- Putting together sponsorship packet for local businesses
- Reach out to Marketeer for craft show

**Music/Fine Arts Boosters** – Holly Finch-Glynn:

- Spirit Wear shirts fundraiser for band 5-12 grade
- Bake sale at winter concert on 12/21

**Teacher & Student Appreciation** – Kara Reeves/Nicole Barczak:

- Pumpkin-shaped suckers for students, teacher/student lunch for Nat'l Nacho Day, 11/6 (Mexican Fiesta in Hartland- Owner, Alvarado's are new LCA family) – **Approved** - Provide for 35 staff, 287 kids. Potluck for teachers 11/16 during conferences.

**Next Meeting** – Tuesday, November 14, 3:30pm at LCA Media Center

Motion to adjourn at 4:42pm - **Approved**

Notes prepared by Natalie Holton.